

Infant Oral Care Program

Simms-Mann Venice Family Clinic

***Please note that the following information can change at any time. Be sure to obtain the most up-to-date information from the covering faculty, providers and clinic coordinators.**

INITIAL APPOINTMENT

1. Receive consent forms from 3rd floor. Explain/obtain informed consent to perform CAMBRA, knee-to-knee exam, toothbrush prophylaxis, FI- varnish from parent or take caregiver to 3rd floor to sign off on all consent forms first.
 - a. **Get patient signatures (5 signatures and 3 initials) *VERY IMPORTANT***
2. Med hx form
3. Demographics sheet
4. CAMBRA – English or Spanish version
5. Explain and obtain informed consent to perform knee-to-knee clinical exam, toothbrush prophylaxis, FI- varnish from parent
6. Obtain parent signature on the “Procedural Plan” form in chart
7. Knee-to-knee exam
8. Toothbrush prophylaxis
9. Clinical exam and record findings in chart:
 - a. **Green** = White Spot Lesions/Decalcifications
 - b. **Red** = Caries/Decay
 - c. **Blue** = Existing Restorations
 - d. Circle letters belonging to erupted teeth
10. FI- varnish
11. Additional treatments if needed* (Nano gel, ITR...etc)
12. Anticipatory guidance: Self-Management Goals (circle two appropriate goals)
13. Referral to upstairs clinic/UCLA Venice or Westwood, if needed*
14. Fill out all the “For Office Purposes” sections & Disease Indicators domain of CAMBRA
15. Give patient the following:
 - a. Goals handout (blue sheet with two goals assigned)
 - b. Appointment card with recall time noted (1, 3, or 6 months)
 - c. 1 and 3 month recall dates will be given before each clinic day begins, ask the patient’s caregivers for their time availability between 8:30AM and 11:00AM - ***don’t forget to also indicate the recall month on the Procedural Plan form**. Appts. Given every half hour, 9:00AM and 10:00AM most preferable.
 - d. 6 months: Inform caregiver that appt. is in 6 months and we will call to remind them closer to date
 - i. Recall Period:
 1. If white spot lesions visible: Automatic 1 month recall
 2. If patient is, or will be, over the age of 5 by next visit: Refer to 3rd floor dental clinic permanently
16. Write chart notes in Procedural Plan form
17. Put patient identification sticker with appointment time on the appropriate recall interval list and denote appt. time
18. Make sure the patient identification stickers are on the following chart documents:
 - a. CAMBRA form
 - b. Demographics form
 - c. Med hx form
 - d. Procedural Plan form
 - e. Consent form
 - f. Self-Management Goals form
19. Obtain faculty signature on the following:
 - a. Med hx form
 - b. CAMBRA form
 - c. Procedural Plan form

RE CARE APPOINTMENT (1, 3, or 6 months)

1. Explain/obtain informed consent to perform CAMBRA, knee-to-knee exam, toothbrush prophylaxis, F1- varnish from parent
 - a. **Get patient signature for Procedural Plan Form**
2. Review medical history with patient's caregiver(s) and note any changes
3. CAMBRA – English or Spanish version
 - a. **Follow-up on goals given during last appointment – note any improvements**
4. Obtain parent signature on the "Procedural Plan" form in chart
5. Knee-to-knee exam
6. Toothbrush prophylaxis
7. Clinical exam and record findings in chart:
 - a. **Green** = White Spot Lesions/Decalcifications
 - b. **Red** = Caries/Decay
 - c. **Blue** = Existing Restorations
 - d. Circle letters belonging to erupted teeth
8. F1- varnish
9. Additional treatments if needed* (Nano gel, ITR...etc)
10. Anticipatory guidance: Self-Management Goals (circle two appropriate goals)
11. Referral to upstairs clinic/UCLA Venice or Westwood, if needed*
12. Fill out all the "For Office Purposes" sections & Disease Indicators domain of CAMBRA
13. Give patient the following:
 - a. Goals handout (blue sheet with two goals assigned)
 - b. Appointment card with recall time noted (1, 3 or 6 months) – ***don't forget to also indicate the recall month on the Procedural Plan form**
 - c. 1 and 3 month recall dates will be given before each clinic day begins, ask the patient's caregivers for their time availability between 8:30AM and 11:00AM
 - d. 6 months: Inform caregiver that appointment is in 6 months and we will call to remind them closer to date
14. Write chart notes in Procedural Plan form
15. Put patient identification sticker with appointment time on the appropriate recall interval list
16. Make sure the patient identification stickers are on the following chart documents:
 - a. CAMBRA form
 - b. Demographics form
 - c. Procedural Plan form
 - d. Consent form
 - e. Self-Management Goals form
17. Obtain faculty signature on the following:
 - a. CAMBRA form
 - b. Procedural Plan form